

# Dragon CHECKLIST



*Set yourself up for success with Dragon*

## COMPUTER

For Dragon DPI 15 you'll need a Windows PC (or a Mac with Parallels Windows emulation software). System requirements are...

Minimum: CPU speed 2 GHz, 4 GB RAM, 16 GB free on harddisk

Recommended: CPU 2.5 GHz, 8 GB RAM, 16 GB free on harddisk

On a Mac with Parallels, you're running 2 operating systems=heavy duty.

## MICROPHONE

In principle you can use any good microphone. But a headset gives most consistent results. NOTE: Built-in laptop/webcam microphones are usually worthless.

Dragon certified microphones can be found [here](#).

Good starter mics are Jabra Evolve 20 MS and Andrea NC-181 VM USB

## SOFTWARE

Your **Windows** version needs to be 7, 8.1 or 10.

There's no longer a Mac version, sadly. You can use Dragon on a Mac via Parallels Windows Emulation software.

Microsoft **Office** 2013, 2016 or 365 (installed on PC)

**Browser:** If you want to surf by voice: Internet Explorer 11, Chrome

**Dragon:** [Dragon Professional Individual 15](#). (Affiliate link)

I can't recommend the Home version as it has very limited Vocabulary options. Pretty useless.

There is a 30-day money back guarantee, so you can try it for free.

## SKILLS / TRAINING


Please do give yourself sometime to get used to dictating. Plan some time for doing tutorials to get the most out of this fantastic software.

I'd love to support you with all things Dragon in [my membership](#).

# Dictate your book

- Up to 3 x faster
- No typing required!

learnragononline.com



**Learn Dragon Online**

---

---

---

---

---

---

---

# Whom is this for?



learnragononline.com

**Learn Dragon Online**

---

---

---

---

---

---

---

# You are in the right place if...

- You want to enter text faster
- Typing is uncomfortable
- You don't love typing
- You're curious 😊

learnragononline.com



**Learn Dragon Online**

---

---

---

---

---

---

---

### What I'll be talking about...

- What is speech recognition and what are the options
- Benefits and disadvantages
- Set yourself up for success with dictating your book
- Should YOU be using speech recognition?



learn dragononline.com

4

---

---

---

---

---

---

---

### But before we dive in... an introduction



learn dragononline.com

5

---

---

---

---

---

---

---

### Hello, I'm Janneke

- I'm 49 years old and married
- We have a cat and like you can see she actually also helps out as a paper shredder
- I'm Dutch, living in Germany (but only JUST)
- I enjoy reading, singing, hiking and gardening
- My last name means **The Dragon!** 🐉



learn dragononline.com

6



---

---

---

---

---

---

---

# How I became an expert at speech recognition



learn dragononline.com

7

# So...

- I use Dragon myself
- Every day
- For over 20 years
- I've trained over 2000 people in using Dragon



learn dragononline.com

8

# Enough about me

## Let's talk speech recognition



learn dragononline.com

9

What is  
speech recognition software?

Learn  
Dragon  
Online

learn dragon online.com

10

---

---

---

---

---

---

---

A definition

“The process of enabling a computer to identify and respond to the sounds produced in human speech.”

Learn  
Dragon  
Online

learn dragon online.com

11

---

---

---

---

---

---

---

Demonstration

Learn  
Dragon  
Online

learn dragon online.com

12

---

---

---

---

---

---

---

### Dictation

hello

hello

Learn Dragon Online

learn.dragononline.com

13

---

---

---

---

---

---

---

### Commands

open Microsoft Word

close window

make that a phrase

Learn Dragon Online

learn.dragononline.com

14

---

---

---

---

---

---

---

### Demonstration

hello

hello

Learn Dragon Online

learn.dragononline.com

15

---

---

---

---

---

---

---

Learn Dragon

Online

learn dragon online.com

16

**Book -> Mostly Dictation**

---

---

---

---

---

---

---

Learn Dragon

Online

learn dragon online.com

17

**4 advantages of dictating**

---

---

---

---

---

---

---

Learn Dragon

Online

learn dragon online.com

18

**1. Speed!**

---

---

---


---

---

---

---

# How fast is typing?



learn

Dragon

Online

learn.dragononline.com

19

---

---

---


---

---

---

---

- Average typing speed: 40 wpm for English  
= 2.400 words per hour
- Average novel = 70,000 words
- So... **over 29 hrs** of solid typing



learn

Dragon

Online

learn.dragononline.com

20

---

---

---

---

---

---

---

# And... 50% of people is slower than average



learn

Dragon

Online

learn.dragononline.com

21

---

---

---

---

---


---

---



### How fast is dictation?

- Faster speaking speed: 130 wpm for English  
= 7,800 words per hour.
- Average novel = Still 70,000 words ☺
- So... **9 hrs** of solid dictation

learn dragon online  
learn dragon online.com

22

---

---

---

---


---

---

---

### What!?!

Did we just save **20 hours** of work?

learn dragon online  
learn dragon online.com

23

---

---

---

---

---

---

---

### A real life example

learn dragon online  
learn dragon online.com

24

---

---

---

---

---

---

---

### My typing speed

#### Your Typing Test Results

Typing Speed  
46 WPM

Errors  
1 mistyped words

Adjusted Speed  
45 WPM

230 chars in 1:00 min

Accuracy 97%

3 errors deducted

Your Adjusted Typing Speed is **Fluent**

45

Slow Average **Fluent** Fast Pro

10 20 30 40 50 60 70 80 90

Average typed: 26 WPM in 1 min

Average typed from 1st video

Retake Test

Play Typing Game

Double Your Speed

Check out our Typing Speed Keyboarding Course and learn how to double your typing speed.

Train

Sponsored links

Practice Typing

Typing Speed

Online Typing

Online Typing

Start A Search

Learn Dragon Online

learn.dragononline.com

25

---

---

---

---

---

---

---

---

### My dictation speed

#### Typingtest.com

Typing Speed Test

Asesop was one of the great Greek writers. He is best known for his fables, stories that have a moral. They teach us something about how we should live our lives. Asesop wrote thousands of these stories. Here are a few.

The Wolf in Sheep's Clothing

Asesop was one of the great Greek writers. He is best known for his fables, stories that have a moral. They teach us something about how we should live our lives. Asesop wrote thousands of these stories. Here are a few.

23 sec

Typingtest.com

0:35

0 WPM

0 Errors

Asesop was one of the great Greek writers. He is best known for his fables, stories that have a moral. They teach us something about how we should live our lives. Asesop wrote thousands of these stories. Here are a few.

The Wolf in Sheep's Clothing

Learn Dragon Online

learn.dragononline.com

26

---

---

---

---

---

---

---

---

### Overview for a 70,000 word book

Hours of work

Category	Speed (wpm)	Hours of work
Slow typist	25 wpm	45
Average typist	40 wpm	28
Janneke typing	44 wpm	25
Average dictation	110 wpm	10
Janneke dictating	115 wpm	8
Fast dictation	130 wpm	6

Learn Dragon Online

learn.dragononline.com

27

---

---

---

---

---

---

---

---

© Learn Dragon Online

9

Dictation for me is

2.6 times faster

Learn Dragon Online

learn dragononline.com

28

---

---

---

---

---

---

---

Advantage 2

No typing, means...

Learn Dragon Online

learn dragononline.com

29

---

---

---

---

---

---

---

You save your arms from...

Fatigue

Carpal Tunnel Syndrome

Tennis elbow

Repetitive Strain Injury

Frozen shoulder

Learn Dragon Online

learn dragononline.com

30

---

---

---

---

---

---

---

**And you can hold  
Other Things  
in your hands**



learn  
dragon  
online

learn  
dragononline.com

31

---

---

---

---

---

---

---

**Advantage 3  
While you talk, you can  
walk**



learn  
dragon  
online

learn  
dragononline.com

32

---

---

---

---

---

---

---

**Advantage 4  
Creative expression**



learn  
dragon  
online

learn  
dragononline.com

33

---

---

---

---

---

---

---

Learn Dragon Online

learndragononline.com

34

Disadvantages

---

---

---

---

---

---

---

Learn Dragon Online

learndragononline.com

35

You need a quiet space

---

---

---

---

---

---

---

Learn Dragon Online

learndragononline.com

36

You must take care of your voice

---

---

---

---

---

---

---

**You need to invest in...**



learn dragon online.com

37

---

---

---


---

---

---

---

**Invest time to learn to work with the software**



learn dragon online.com

38

---

---

---

---

---

---

---

**Invest money**

- Speech recognition software
- Microphone
- Training/course for learning to dictate, which saves you **TIME**.



learn dragon online.com

39

---

---

---

---

---

---

---

Learn Dragon Online

learn dragon online.com

40

Set yourself up for success

---

---

---

---

---

---

---

Learn Dragon Online

learn dragon online.com

41

5 essentials things you need

1. Speech recognition software

2. Voice

3. Microphone

4. Computer (PC or Mac)

5. Skill

---

---

---

---

---

---

---

Learn Dragon Online

learn dragon online.com

42

1. Which software?

• Windows Speech Recognition (PC)

• Dictation on the Mac

• Google Docs voice typing

• Office 365

• Dragon for PC (Mac version is discontinued)

---

---

---

---

---

---

---

Windows Speech Recognition

- It's free
  - You can add your own vocabulary
- BUT
- Recognition is very poor



learn.dragononline.com

43

---

---

---

---

---

---

---

Dictation in Apple Mac

- It's free
- BUT
- Recognition is not as good as Dragon
  - You can't add your own words



learn.dragononline.com

44

---

---

---

---

---

---

---

Google Docs voice typing

- It's free
  - Recognition is surprisingly good
- BUT
- Limited scope: only in Google Doc
  - You cannot add your own words



learn.dragononline.com

45

---

---

---

---

---

---

---



### Dragon speech recognition

- Recognition is very good
- You can dictate in most applications
- You can add your own vocabulary. Very powerful.

BUT

- Not free
- Learning curve is steeper than with simple aps
- Only for PC

learn dragononline.com

46

---

---

---


---

---

---

---

### 2. About your voice

learn dragononline.com

47

---

---

---

---


---

---

---

### For great results you need

- a reasonably clear voice
- to say all the words
- to have a good pronunciation
- say nothing else but what you want to dictate

learn dragononline.com

48

---

---

---

---

---

---

---

### 3. About your microphone



learn

Dragon

Online

learn.dragononline.com

49

---

---

---

---

---

---

---

### A microphone for Skype etc may not work for SR



learn

Dragon

Online

learn.dragononline.com

50

---

---

---

---

---


---

---

### My advice to get started

Basic USB headsets with mute button in cable. I'd go for the MONO version.

- Jabra Evolve 20 USB mic
- Andrea NC-181 VM USB



learn

Dragon

Online

learn.dragononline.com

51

---

---

---

---

---

---

---

52

[illegible]

53

[illegible]

54

---

---

---

---


---

---

### Windows or Mac

- Processor speed
- RAM (internal memory)
- Sound card for analogue mics

Most modern computers will be OK



learn  
dragon  
online

learn

dragononline.com

55

---

---

---

---


---

---

---

If processing takes place *outside* your PC the system requirements don't count.

E.g. Google Docs voice dictation



learn  
dragon  
online

learn

dragononline.com

56

---

---

---

---

---

---

---

### 5. About your skill set



learn  
dragon  
online

learn

dragononline.com

57

---

---

---

---


---

---

---

### Necessary skills

- How to dictate
- How to use some basic commands
- Dictate punctuation
- Proof reading
- Your writing process with SR

learn dragononline.com

58

---

---

---

---

---

---

---

### Is Dragon for you?

learn dragononline.com

59

---

---

---

---


---

---

---

### Yes, if...

- You have a clear pronunciation
- You can find a quiet work place
- You have good general computer skills
- You're willing to invest in a microphone and software
- You take the time to learn the necessary new skills

learn dragononline.com

60

---

---

---

---

---

---

---



---

---

---

---

---

---

---